

# Safe Harbor Youth Advocate



We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law. As such, Youthlink is committed to Diversity, Inclusion and Belonging. We are proud to be an Inclusive Employer Come take this journey with us!

- **Salary Range: \$20–\$22**
- Job Type: Full-time/Onsite
- Work Schedule: Typically, Monday – Friday, must have flexibility to work in the day, evening and occasional weekends.

We offer a comprehensive benefits package with a minimal waiting period which includes, but not limited to:

- Health insurance subsidized at 85%
- Dental insurance
- 401(k) with 3% matching contributions
- Holiday program (11 + 2 floating holidays), 4 wellness holidays annually
- Generous sick and vacation time off that begins accruing immediately upon hire
- Continuing education

## Who is YouthLink?

YouthLink is a recognized leader in the Twin Cities and beyond for our work to build pathways of opportunity for homeless youth and youth in crisis ages 16 – 24. Our model is based on providing support through outreach, handling basic needs, intervention, and aftercare. Our youth-focused team provides innovative, evidence-based services that guide youth on a holistic level toward futures of education, employment, health and wellness, housing stability and aftercare.

We are looking for a **Safe Harbor Youth Advocate** to join our team and help us advance our mission. As a **Safe Harbor Youth Advocate**, you will work with the Safe Harbor Case Manager. This position will be responsible for providing support services to individuals who are struggling with exploitation. This position supports Safe Harbor referrals and placements for immediate youth needs, including shelter and medical treatment. Additionally, they assist youth involved in Safe Harbor in obtaining public benefits when eligible (e.g. Medicaid, food stamps, housing, and childcare subsidies) and assists trafficked and victimized youth obtaining

self-sufficiency through appropriate referrals for housing, counseling, financial counseling, job readiness programs, and higher education. Lastly, the **Safe Harbor Youth Advocate** will also be expected to engage with the community to increase awareness and train staff to integrate Safe Harbor to enhance resources for these youth and work with the Outreach Case Manager. **At this time YouthLink does not offer relocation or US work visa sponsorship.**

### **Why us?**

YouthLink is a Youth Focused organization where diversity and inclusion are valued and welcomed. Are you people centered, innovative, client focused, ethical, patient, dependable, confident, ambitious, and caring? Then you are a perfect fit at YouthLink. Here at YouthLink, we believe in work/life balance and recognize how important it is to our families.

### **Required Experience, Licensure, Certification for entry into position:**

- 1 year of experience working with homeless youth.
- 1 year of experience with community engagement.
- 1 year of experience working with Safe Harbor clients.
- Valid MN State Driver's License, insurance, and access to reliable multi-passenger transportation.

### **Preferred Knowledge, Skills and Competencies needed to successfully perform the work:**

- Strong commitment to Diversity, Equity, and Inclusion.
- Comfort and proficiency with Microsoft Office applications as well as exhibit an ability to learn and utilize handheld applications systems and other electronic recording systems.
- Experience with HMIS or willingness to attend training.
- A high degree of professionalism and ability to work with and maintain confidential, sensitive information.
- Consistent ability to perform and contribute positively in a diverse, collaborative team environment.
- Strong organizational skills, strong attention to detail and follow up, ability to prioritize many tasks, results oriented.
- Ability to clearly communicate both verbally and in writing.
- Ability to work efficiently and effectively both individually and as part of a professional team.
- Extensive knowledge of housing laws, regulations, and compliance requirements.
- Excellent written and verbal communication skills.

- Ability to work independently and collaboratively in a team environment.
- Analytical and problem-solving skills.
- Ability to analyze data and draw meaningful conclusions.
- Ability to interpret financial data.
- Ability to identify and mitigate risk.
- Ability to develop and implement policies and procedures.
- Knowledge of housing prevention best practices.
- Experience with client data tracking systems, working with landlords, running rental history reports (RHR), and working to get young adults with criminal records into stable housing.

## How to Apply

Please apply online at [YouthLink](#).